



**INSTITUTE OF QUANTITY SURVEYORS  
SRI LANKA (IQSSL)**

**REQUIREMENTS  
FOR  
RECOGNITION  
OF  
QUANTITY SURVEYING DIPLOMA PROGRAMMES**

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## **1. INTRODUCTION**

The recognition of Quantity Surveying diploma programmes by the Institute of Quantity Surveyors, Sri Lanka (IQSSL) as an independent professional opinion becomes imperative in the process of recruiting Quantity Surveyors to the industry. Hence, IQSSL has been responsible for evaluating Quantity Surveying diploma programmes and accords recognition to cater to the local requirements in accordance with established criteria and procedures.

This document provides the IQSSL's requirements for the recognition of Quantity Surveying diploma programmes.

## **2. CONDITIONS OF RECOGNITION**

- 2.1. Recognition will apply to a programme in a named mode of study (i.e. full time or part-time), which is validated, supported and controlled by an Academic Institution.
- 2.2. Recognition obtained for an existing programme cannot be transferred to an alternative programme without IQSSL approval.
- 2.3. IQSSL must be informed of any significant changes introduced after a programme has received its recognition. IQSSL will then decide whether the changes affect the recognition.
- 2.4. Final approval for the recognition shall be granted at the discretion of the Governing Council of IQSSL.

## **3. DOCUMENTS TO BE SUBMITTED FOR RECOGNITION EVALUATION**

- 3.1 The Academic Institution shall submit the necessary documents required for the recognition evaluation along with the duly filled application form and covering letter.
- 3.2 The documents as prescribed below must be submitted in respect of the programme being evaluated for recognition.
- 3.3 It is the Academic Institution's responsibility to conduct the diploma programmes to provide accurate information and sufficient evidence for recognition evaluation.
- 3.4 The Academic Institution must provide any additional information as may be requested by the IQSSL.
- 3.5 All the documentary submissions should be current and valid, and any invalid or irregular submissions will result in rejection of submission during the evaluation process.



### 3.6 The submission shall consist of:

- Introduction to the Institution and its structure;
- Introduction to the programme;
- Entry requirements and target enrolments;
- Programme structure with module list, an outline of the content of each module, number of Academic Credits (ACs) for each module and number of Contact Hours (CHs) and Non-Contact Hours (NCHs) of each module;
- Criteria for evaluation of the performance of students;
  - Continuous assessment procedure, and
  - Examination procedure in brief including the details of semesters, GPA, number of attempts, pass marks, maximum duration...etc;
- Academic staff of the programme;
  - Staff profiles, qualification and experience of each member of staff (full time and visiting separately),
  - Availability of staff qualified in Quantity Surveying for core subjects, and
  - Staff development policy,
- Quality assurance and enhancement methods used in the programme;
- Student Learning Environment;
  - Current level of facilities,
  - Support resources, facilities and major equipment (including the number of labs, classrooms with capacity, common facilities, use of licensed software ... etc.),
  - Library and other reference facilities/infrastructure (subscribed online databases),
  - Quality assurance and enhancement methods in place and practised for student facilities, amenities and support, and
  - Student support services on personal issues mitigating circumstances, academic & disciplinary actions appeals, counselling for students etc.
- Documentary evidence for registration under the Tertiary and Vocational Education Commission (TVEC), if any,



- Documentary evidence for accreditation by Tertiary and Vocational Education Commission (TVEC) for NVQ levels, if any,
- Accreditation by local/ international educational institutions, i.e. Edexcel, Pearson etc., if any,
- Accreditation by local/international professional institutions, if any, and
- Details of extracurricular activities encouraged and supported by the Academic Institution.

#### **4. ACADEMIC CREDIT REQUIREMENTS FOR RECOGNITION**

- A Higher National Diploma / Advanced Diploma programme must include a minimum of 60 Academic Credits (ACs) with at least 6 ACs for the industrial training. The maximum number of ACs for field visits or guest lectures or workshops shall be 2.
- A Diploma programme must include a minimum of 30 Academic Credits (ACs) with at least 3 ACs for the industrial training. The maximum number of ACs for field visits or guest lectures or workshops shall be 2.

**Note** – The Academic Credits (ACs) will be calculated based on the "IQSSL definition of an Academic Credit".

#### **5. ACADEMIC STAFF REQUIREMENTS FOR RECOGNITION**

The Academic Institution must engage an adequate number of staff with suitable qualifications and experience devoted to the programme to cover the programme's curriculum sufficiently. In addition, the Institution may engage part-time or visiting staff members, who are professionals in their fields or academics with the relevant qualifications, to cover certain subject areas in the curriculum outside the specialisations of the full-time staff.

In general, the academic staff should have a relevant academic qualification, preferably a degree. However, staff with broad industrial experience along with other acceptable professional qualifications may be considered.

There must also be a sufficient number of trained and qualified members of the technical and administrative staff to assist the conduct of the educational programme.



## 6. ENTRY QUALIFICATION REQUIREMENTS FOR RECOGNITION

- Students pursuing Quantity Surveying Higher National Diploma/ Advanced Diploma/ Diploma programmes must have the following minimum entry qualifications:

Have a minimum of two Simple (S) passes at the General Certificate of Examinations (Advanced Level - local) from the Physical science stream in one sitting AND pass English Language at General Certificate of Examinations (Ordinary Level - local).

OR

Have a minimum of two Simple (S) passes at the General Certificate of Examinations (Advanced Level - local) from the Biological science / Commerce stream/ Technology stream (Engineering Technology) in one sitting AND pass Mathematics and English Language at General Certificate of Examinations (Ordinary Level - local).

OR

Have a minimum of two 'D' grades at the International Advanced Level Examinations (Cambridge/Edexcel or equivalent) for Mathematics and any of following subjects in one sitting.

Further Mathematics	Accounting
Statistics	Information Technology or computer science
Chemistry	Biology
Physics	Law
Business or Business studies	Global Perspectives & Research
Economics	

OR

Have a minimum of two 'D' grades at the International Advanced Level Examinations (Cambridge/Edexcel or equivalent) for any three of following subjects in one sitting, with 'D' grade for Mathematics at the International General Certificate of Secondary Education (GCSE) Ordinary Level Examinations (Cambridge/Edexcel or equivalent).

Statistics	Accounting
Chemistry	Information Technology or computer science
Physics	Biology
Business or Business studies	Law
Economics	Global Perspectives & Research

OR



Have obtained NVQ Level 4 certificate with one-year experience in the relevant field and pass Mathematics and English Language at General Certificate of Examinations (Ordinary Level - local) or at the International General Certificate of Secondary Education (GCSE) Ordinary Level Examinations.

## **7. TEACHING, LEARNING AND QUALITY CONTROL REQUIREMENTS FOR RECOGNITION**

The Institution should provide adequate facilities to support teaching and learning activities, including suitable classrooms, audio-visual and projection facilities, study areas, library, computer laboratories and information technology systems, and general infrastructure.

For programmes offered at multiple or remote locations, and those offered partly in the distance mode, sufficient communication facilities must be provided to give those students a learning experience and support equivalent to that of the on-campus students.

The Institution must have adequate policies and mechanisms for planning, developing, delivering, and reviewing Quantity Surveying education programme; attracting, appointing, retaining and rewarding well-qualified staff; providing for their ongoing professional development; and providing and updating infrastructure and support services.

## **8. APPLICATION FOR RECOGNITION**

8.1. Academic Institutions offering diploma programmes in Quantity Surveying can apply for recognition by IQSSL.

8.2. The application form for recognition can be downloaded from the IQSSL website.

8.3. The duly completed application form and a covering letter signed by an authorised signatory along with all the required documents shall be submitted in both electronic and hard copy format.

8.4. The receipt of the application and the supporting documents will be duly acknowledged to the Academic Institution (applicant).

## **9. DECISION ON THE RECOGNITION**

9.1. After evaluating all the relevant documentation, the Executive Council of IQSSL makes its decision on recognition of the diploma programme concerned.

9.2. The recognition will be granted for a period of three (3) years.



9.3. The IQSSL issue the certificate of recognition for the successful programme, clearly stating the effective date and duration of the recognition.

9.4. The IQSSL will publish the list of recognised diploma programmes on the IQSSL website.

## **10. RENEWAL AND WITHDRAWAL OF RECOGNITION**

10.1. Recognition will be valid only for the period mentioned in the certificate.

10.2. Academic Institution shall request for renewal of the recognition at the expiry and submit documentation related to any deletions and/or additions to the information furnished therein the application.

10.3. However, Academic Institutions are expected and abide to submit periodic information as requested by the IQSSL.

10.4. If any Institution fails to renew the recognition three months after the expiry, the name of the diploma programme will be removed from the list of recognised diploma programmes on the IQSSL website.

10.5. The Council reserves the right to withdraw the recognition granted to a diploma programme prior to its expiration if the information provided to obtain recognition was false.